

SECTION 1.05**STATEMENT OF DUTIES AND RESPONSIBILITIES****PILOT EXAMINER**

Pilot Examiners will undertake to carry out the following duties, for which they are responsible to the Operations Manager:

1. Conduct ground and flight examination of Senior Instructor and Instructor candidates and make recommendation to the Operations Manager as to the issue, or otherwise, of the appropriate ratings.
2. Conduct ground and flight examination of Senior Instructors and Instructors requesting renewal of their respective ratings, and make recommendation to the Operations Manager as to the renewal, or otherwise.
3. With the written approval of the Operations Manager conduct ground and/or flight training courses for instructor candidates.
4. Upon written request from the Operations Manager, conduct ground and flight assessments for the issue or renewal of Chief Flying Instructor and/or Pilot Examiner approvals, and make written recommendation as to the issue/renewal, or otherwise.
5. Upon written request from the Operations Manager, conduct training and refresher courses for Chief Flying Instructors and Pilot Examiners and candidates for those approvals.
6. Upon request from the Operations Manager, monitor the training standards and practices of specified Flight Training Facilities and report, in writing, to the Operations Manager.
7. Upon receipt of a complaint that the pilot of a recreational aircraft has contravened the standards, procedures or regulations set out in this manual or the relevant legislation as amended from time to time and with the Operations Manager's agreement a Pilot Examiner shall, wherever possible, carry out a full investigation of the incident. Should the Pilot Examiner deem it necessary, for reasons of continued safety and/or to protect the good name and reputation of the RA-Aus, a ground and/or flight test may be conducted by the Pilot Examiner. The Pilot Examiner will report, in writing, the findings of the investigation/ examination to the Operations Manager. Included in the report will be recommendations as to the suitability, or otherwise, of the offending pilot to continue to hold any, or all, classes and types of RA-Aus Pilot Certificates, Ratings or Approvals.
8. Be responsible to the Operations Manager for the maintenance of a continued high level of recreational training and general flying operations.
9. At the request of the Operations Manager or his/her delegate, undertake accident investigation.

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